



MINUTES VILLAGE BOARD

Village Hall Auditorium
9915 - 39th Avenue
Pleasant Prairie, WI

A regular meeting of the Pleasant Prairie Village Board was held on January 20, 2020. Meeting called to order at 5:00 p.m. Present were Village Board members Kris Keckler, Dave Klimisch and Mike Serpe. John Steinbrink and Mike Pollocoff were excused. Also present were Nathan Thiel, Village Administrator; Tom Shircel, Assistant Village Administrator; Jean Werbie-Harris, Community Development Director; Kathy Goessl, Finance Director; Dave Smetana, Chief of Police; Craig Roepke, Chief of Fire & Rescue; Rocco Vita, Village Assessor; Matt Fineour, Village Engineer; Sandro Perez, Inspection Superintendent; John Steinbrink Jr., Public Works Director; Dan Honore', IT Director; Carol Willke, Human Resources Director; Craig Anderson, Recreation Director; Tom Patrizzi, Facilities Superintendent; Steven Linn, Communications Manager, and Jane C. Snell, Village Clerk. Eight citizens attended the meeting.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. RECOGNITION

4.A Consider and present Resolution #20-01 in Recognition and Appreciation for Years of Service - Allan R. Zirbel.

John Steinbrink, Jr.:

Board of Trustees, Resolution 20-01, in recognition and appreciation for years of service Allan R. Zirbel. Whereas, Allan R. Zirbel last work day was January 3, 2020 and will officially retire on February 12, 2020 after fifteen years of service and commitment to the Village of Pleasant Prairie; and whereas, Allan R. Zirbel was a member of the Department of Public Works as a Mechanic in the Fleet Division and provided outstanding service to the community with integrity and dedication; and whereas, Allan R. Zirbel demonstrated expertise skills as a Mechanic by maintaining the fleet of vehicles, especially the solid waste vehicles; and whereas, the Village of Pleasant Prairie would like to acknowledge and sincerely thank Allan R. Zirbel for his outstanding service and recognize him for his commitment to the community throughout his years of service with the Village of Pleasant Prairie; and now, therefore, be it resolved, the Village of Pleasant Prairie hereby extends to Allan R. Zirbel our sincere respect and appreciation for his service to the Village of Pleasant Prairie, our congratulations on his well-earned retirement, and best wishes to him for continued success, happiness, and good health in the years to come. Considered and adopted this 20th of January, 2020.

And I do know that his wife has planned a trip to the farm show down in Louisville. [Inaudible]

Michael Serpe:

Al, before you start let's adopt the resolution, then you can give your 15 minute talk if you don't mind.

[Inaudible]

Dave Klimisch:

I'd move approval of Resolution 20-01 recognizing Allan R. Zirbel for your 15 years of service.

Kris Keckler:

Second.

Michael Serpe:

Motion made and seconded for approval of 20-01. All those in favor say aye.

Voices:

Aye.

Michael Serpe:

Opposed? The ayes have it. Al, the stage is yours.

Allan Zirbel:

Okay, as many of you know I'm not a long winded individual or anything like that. I'm a man of few words and less. And I'm sure a couple of guys over here will vouch for that unless I'm taking something apart that doesn't come apart. But I just wanted to thank everybody else I've worked with and for for the last 15 years. I appreciate it very much. I want to thank my wife, Jean, my daughter Krista [phonetic] for being here, Tom, Josh. Just appreciate it very much. I'm going to miss [inaudible] a lot of good times and I appreciate it. And thank you.

[Inaudible]

Michael Serpe:

Thank you very much. And thank you, Al, for your work ethic and your commitment to the Village. It's appreciated, believe me. It will be missed. Thank you.

KLIMISCH MOVED TO APPROVE RESOLUTION #20-01; SECONDED BY KECKLER; MOTION CARRIED 3-0.

5. CITIZEN COMMENTS

Jane Snell:

Mr. Pro Tem, we do have one signup this evening, it's Milijana Radulovic.

Michael Serpe:

All we ask that you give your name and address for the record. Thank you.

Milijana Radulovic:

My address is 1817 104th Street, Timber Ridge Mobile Home Park. Would like to see the law changed in the Village to allow for a mobile grocery truck that would come to our community twice a month since there is no bus line. [inaudible]

Michael Serpe:

Thank you. We can't take an action on this because it's just citizen comments. But if you wish to make contact with our Community Development Director, Jean Werbie-Harris, she'd be glad to talk to you. Thank you, thank you. Anybody else wishing to speak? Anybody else wishing to speak. We'll close citizens' comments.

6. ADMINISTRATOR'S REPORT

Nathan Thiel:

So I don't have much to report, but I would kick myself if I didn't recognize that John Steinbrink isn't here this evening to remind us all that someone's birthday took place this last Saturday. And so my one announcement is that Mr. Serpe is a year older and wiser.

Michael Serpe:

Three quarters of a century and I'm still here. Thank you, Nathan.

7. NEW BUSINESS

7.A Consider appointment of official Village Attorney.

Nathan Thiel:

So Village Board members, during the last year's budget process for the 2020 budget staff began evaluating legal fees and services and the possibility of hiring an in-house attorney. Up until this point the Village has worked with multiple firms based on specialty to cover a variety of municipal legal disciplines. Billable rates have ranged from \$290 to \$600 an hour depending on

the service provided. While we have had excellent legal representation and good working relationships, the lack of having general representation has sometimes proven disadvantageous for a variety of reasons including just paying a premium for minor legal services due to the familiarity or history on the subject rather than based on need and specific expertise.

Sometimes that's resulted in us as staff avoiding going out for certain legal services or trying to do things based on our own expertise in order to reduce costs, and also sometimes we've had uncertainty of the firm's expertise. There's also been a lack of clear choice for general legal questions resulting in a discussion every time a legal concern has been brought forward. There's also been occasions where a firm has had a conflict in interest requiring the Village to find another attorney to provide those services.

So during the 2020 budget process the Board encouraged the staff to continue evaluating legal service alternatives. After further evaluation, hiring in house had some disadvantages. For instance, with the single hire we're limited to experience of that one individual rather than a whole firm. I was also concerned that we would not have sufficient projects or workload to justify the hire of an attorney for the long term.

In discussing the matter with peers, I learned that municipal general counsel's billable rates were much more modest than the current rates the Village was experiencing. As a result the staff decided to secure general legal counsel through a request for proposal and an interview process. We solicited proposals from five firms, received three responses. And ultimately we're recommending Eric Larson with the Municipal Law and Litigation Group. Their proposal was the most competitive not only in terms of price but also in terms of legal service expertise. Eric is here tonight as well and can make Monday meetings. And so tonight staff is recommending the appointment of Eric Larson with the Municipal Law and Litigation Group to serve as Village attorney at a billable rate of \$199 per hour.

Michael Serpe:

Eric?

Eric Larson:

[Inaudible]

Michael Serpe:

Thank you, Eric. Before we welcome you aboard we'd like to take a vote on that first. Kris?

Kris Keckler:

I actually support this, and I think it's a step in the right direction. I just kind of wanted to keep in mind, and I think we kind of covered this, there are several benefits that are hopefully going to be gained out of this, one of them to have the consistency as mentioned but also potentially a

financial one instead of jumping around to different people or committing ourselves to an individual person. Looking at the 50 or so other municipalities that you've done this with, I don't know if you could quantify how many of them actually experience a monetary savings. I'm certainly not putting that as the primary objective.

I just wanted to kind of have it at the forefront that having you guys as a resource whereas before the Village was maybe selective in what they chose to include or retain any other specific counsel for, that I don't necessarily think that we need to fully expect that there may or may not be a financial savings. Because I think now departments would have an advantage for policy review, contract revisions, things of that nature that maybe just weren't thought of to be proactive in that sense that might prevent further litigation for the Village. So I don't know if that's something you could speak to that other municipalities when they joined on.

Nathan Thiel:

I can speak to that in the sense that that is one of the intentions of the staff and one of the reasons why we are proposing moving forward with this is because oftentimes we found our budgets are somewhat constrained. This will allow us to maximize our ability to do more with the little that we do have. And on top of it there's some efficiencies that I believe is gained through the Municipal Law and Litigation Group that we might not see in other firms. So other firms may not have the breadth of other municipalities that they're working with and be able to basically use the work that they're doing with another municipality and basically piggyback and complete the same job essentially. And you can speak to that, too.

[Inaudible]

Kris Keckler:

Yeah, I just caution my fellow board members that if the overall cause or expense that we pay in legal fees a year from now happens to be more than what it was this last year, that that necessarily wouldn't be a negative, that it would be appropriately utilizing quality legal resources for the benefit of the Village. So I fully support it.

Dave Klimisch:

I was impressed with your proposal. Nathan had alluded to if we hired one person they take days off and evenings off. In your letter you said either yourself or somebody would be available essentially 24/7 either by email or by cell phone. And if you weren't there somebody else would be available. So that was a big benefit compared to hiring an individual person. [Inaudible] the U.S. Supreme Court, the Wisconsin Supreme Court with the lot case in St. Croix that turned out in favor of the municipality. So I guess really my one questions -- well, I had two questions. One was the cost about an estimated how many hours per year based on what we've done before or other municipalities. And another one would be I know you represent City of Kenosha, County of Kenosha. How do you approach it when it's a case that involves neighboring municipalities?

[Inaudible]

Dave Klimisch:

The neighboring municipalities.

[Inaudible]

Michael Serpe:

Every municipality in the state has similar issues. So having one firm that has experience in many municipalities is a plus for us so that's good. With that, any other comments or questions?

Kris Keckler:

Move approval of the appointment of Municipal Law for the Village legal services.

Dave Klimisch:

Second.

Michael Serpe:

Motion made and seconded for approval. All those in favor say aye.

Voices:

Aye.

Michael Serpe:

Opposed? The ayes have it. Thanks, Eric, welcome aboard.

KECKLER MOVED TO APPROVE THE APPOINTMENT OF ERIC LARSON OF MUNICIPAL LAW AND LITIGATION GROUP TO SERVE AS VILLAGE ATTORNEY AT A BILLABLE RATE OF \$199 PER HOUR; SECONDED BY KLIMISCH; MOTION CARRIED 3-0.

7.B Consider approval of Resolution #20-05 for a Preliminary Plat for the request of Dan Szczap on behalf of Creekside Investments LLC, owners of the property generally located north of the existing Creekside Crossing development (Creekside Circle between 62nd and 66th Avenues) for a proposed 41 single family lot subdivision to be known as Creekside Terrace Subdivision.

Jean Werbie-Harris:

Trustee Serpe and members of the Board, this is Resolution 20-05, and this is for a Preliminary Plat for the request of Dan Szczap on behalf of Creekside Investments, LLC, owners of the property generally located north of the existing Creekside Crossing development which is the Creekside Circle between 62nd and 66th Avenues. And this is for a proposed 41 single family lot subdivision to be known as Creekside Terrace Subdivision.

Just a some quick background information, between 2005 and 2010 Mastercraft Development anticipated putting about 312 units in a development referred to as Creekside. It was a mixture of single family lots and condominium buildings. The undeveloped land proposed to be developed within the Creekside area at that time included additional condominium units. Basically what happened was the economy fell through, we were part of that great recession.

Mastercraft lost the land to the banks. It was eventually picked up. It was picked up by Bear Development. And Bear Development submitted some conceptual plans to the Village for us to review. The first one of which was a conceptual plan that was reviewed by the Village and submitted back in 2015. At that time we conditionally approved a development that was primarily all single family, 64 single family lots and one two family lot. But after further evaluation, the costs involved with the ring road or the Creekside Circle, the Jerome Creek bridge and all the other infrastructure, it became a project that was not buildable due to the costs.

So move forward to 2019, there were a series of alternative plans that were advanced to the Plan Commission and the Board. Several options, I think we had almost seven different options. And finally in March of 2019 the Board had adopted a concept that was a combination of basically apartments, 7 20-unit apartments and 54 single family lots and 1 two family lot. And then we went through the development process with them vetting out things like the infrastructure, the access, sidewalks and all the other improvements for the development.

What the project allowed Bear Development to do was to move forward with the first phase of their development or The Vista at Creekside which was the 7 20-unit apartment development along with their clubhouse and their garage buildings. And this was with the construction of 91st street off of Old Green Bay Road and into the Creekside Circle development area. So, again, this is a project that was reviewed and it was approved by the Plan Commission and Board. Went under construction in late spring and is under construction as we speak, the first buildings which will be completed this summer.

So now it brings us to the revised conceptual plan that was considered by the Village Board on October 21, 2019. And at that time, again, due to environmental conditions and the costs involved for public infrastructure and private infrastructure for single family lots, they reduced the number of single family lots from in the 50s down to 41 single family lots and also eliminated the two family lot. So this is the project that was approved with the public hearing subject to a number of conditions.

And one of the things that we talked about at the Plan Commission and Board meetings was the fact that we want to integrate this development with the existing condominium and single family portions of Creekside. And so sidewalks were incorporated into the development as responsibilities of the developer in order to make that inner connection down to the neighborhood park to the south. And we have been working on that with the developer.

And so now finally before the Board tonight after going to the Plan Commission at their last meeting is the Preliminary Plat. That's the legal document that's used to begin the land division process to create the 41 single family lots. The lot sizes are a minimum of 12,500, lot width is 80 feet in width, and the average lot size is over 17,000 square feet. As you can see by looking at the plat, almost every single one of the lots abuts up to open space, whether it's a stormwater basin or just green space or wetland areas or open space. So it does give the impression and feeling that the lots are actually even bigger than that.

As discussed at the last Plan Commission and Board meetings as well, public sidewalk is being introduced to the development. And the slide on the screen right now identifies where the public sidewalks are proposed to be installed, again, as part of the single family development for the project.

One of the other environmental matters that needed to be addressed that we've been working on with this since 2003 is to approve a floodplain boundary adjustment for the Creekside development. In 2005 the original developer had obtained the required permits from FEMA, the Federal Emergency Management Agency, to begin the floodplain boundary adjustment work. Even though it had begun, it had not been completed for the project because the previous developments were all focused on the south end. So the FEMA approval is still valid and will be completed by the petitioner, by Bear Development, as originally designed and approved by the Village, DNR and FEMA.

The other aspect of what happens when a development sits idle for a number of years is the fact that wetlands often crop up after there's been some minor grading to the site. And there were a couple wetlands that were allowed to be filled pursuant to the DNR and the Army Corps of Engineers. And these are the two wetlands that are shown which show that in order to complete the Creekside Circle and the north/south road on the east side of the development that there needed to be some wetland fills. And so they received approvals from the federal and state agencies to do that.

So this request, again, this is a development that has been vetted out by the Plan Commission and the Board many, many, many times. They are now at the platting stage for the single family portion of the remainder of Creekside for 41 single family lots. The Village Plan Commission at their public hearing recommended conditional approval subject to the comments and conditions as set forth in the staff memorandum. And there's actually many pages of the staff memorandum because it addressed everything from the engineering plans to the declarations to the platting to the bylaws. I mean there's many pieces to this particular development. So with that the staff recommends conditional approval of the Resolution 20-05 for the preliminary conditional approval of the Preliminary Plat at the request of Dan Szczap.

Michael Serpe:

I understand that the petitioner is going to meet with members of the Creekside Homeowners Association to iron out and go over some things to get this project moving along with some of the issues that we raised especially over the sidewalks and the trees. So what's your pleasure?

Kris Keckler:

Move approval of Resolution 20-05.

Dave Klimisch:

Second.

Michael Serpe:

Motion made and seconded for approval of Resolution 20-05. All those in favor say aye.

Voices:

Aye.

Michael Serpe:

Opposed? The ayes have it. Thank you.

KECKLER MOVED TO APPROVE RESOLUTION #20-05 FOR A PRELIMINARY PLAT FOR THE PROPOSED 41 SINGLE FAMILY LOT SUBDIVISION TO BE KNOWN AS CREEKSIDE TERRACE SUBDIVISION; SECONDED BY KLIMISCH; MOTION CARRIED 3-0.

7.C Conveyance of Rights to WDOT

Matt Fineour:

Trustee Serpe and members of the Board, this is a release of easement rights associated with the watermain, Village of Pleasant Prairie public watermain along Sheridan Road in 91st Street. The DOT is performing roadway improvements along Highway 32. And as part of those improvements the acquired a real small sliver on the southwest corner of the intersection. On the diagram on the screen it's kind of denoted in that green line. So they just kind of clipped that intersection with some additional right of way.

The Village's watermain along through there is located outside the right of way or existing right of way in an easement. That right of way acquisition actually encroaches into that easement area. So the release of easement rights is sought, it's not in the right of way, and we're releasing our rights over the easement for that small section of watermain. Like I said it's right at the corner.

We do retain our rights, though, as far as relocation needs. So if ever that section of watermain needs to be relocated due to the roadway improvements that's at the DOT's cost, not at the Village's cost because it was in an easement prior to them acquiring the right of way. So with that if there's any questions I can answer that. But I'd recommend the approval of the conveyance of rights.

Michael Serpe:

Comments or questions?

Dave Klimisch:

Matt, is there any exchange of money on this one? Or is it just a conveyance of rights?

Matt Fineour:

It's just a conveyance of rights with our ability to maintain. Like I said, if an impact in cost comes to the Village for us having to relocate it because of the DOT, then it's at their cost.

Dave Klimisch:

I move approval of the conveyance of rights to the Wisconsin DOT.

Kris Keckler:

Second.

Michael Serpe:

Motion made and seconded for approval. All those in favor say aye.

Voices:

Aye.

Michael Serpe:

Opposed? The ayes have it. Thank you.

KLIMISCH MOVED TO APPROVE THE CONVEYANCE OF RIGHTS IN LAND TO WDOT; SECONDED BY KECKLER; MOTION CARRIED 3-0.

7.D Consider ratifying the October 18, 2018 execution of the Purchase and Sale Agreement between HSA Acquisitions, Inc. and the Village of Pleasant Prairie and to authorize the signing of the closing documents, including the deed and the

Declaration of Covenants, Conditions and Restrictions related to the approximate 68 acre property located west of Prairie Highlands Corporate Park.

Tom Shircel:

Thank you. Trustee Serpe and Village Board members. Before you tonight is a consideration to ratify the October 18, 2018 execution of the purchase and sale agreement between HSA Acquisitions, Inc., and the Village, and to authorize the signing of the closing documents, including the deed and the Declaration of Covenants, Conditions and Restrictions related to the approximate 68 acre property located west of Prairie Highlands Corporate Park.

So back in October of 2018 there was a Village closed session, and during that session there were some gaps in the minutes of that meeting. And so this is to ratify, again, the October 18, 2018 execution of the purchase and sale agreement between HSA Acquisitions and the Village. Like I said it's required since the October 15, 2018 minutes did not contain the action item of Item Number 11 where by consider and approve the potential land transaction between HSA and the Village. The October 15, 2018 minutes are being amended to contain the action of said item as currently an item under tonight's consent agenda as well.

In addition, the authorization of the signing of the closing documents including the deed and the declaration of covenants related to the approximate 68 acre property west of Prairie Highlands is also requested at this time. So the Village is going to close on this land with HSA next week Wednesday, January 29th. And this is to cross the ts and dot the is so everything is order for that closing next Wednesday. So we're looking for the Board to ratify and authorize and approve this item.

Kris Keckler:

So moved.

Dave Klimisch:

Second.

Michael Serpe:

Motion made and seconded for approval of the purchase agreement. All those in favor say aye.

Voices:

Aye.

Michael Serpe:

Opposed? The ayes have it.

KECKLER MOVED TO RATIFY, AUTHORIZE AND APPROVE THE OCTOBER 18, 2018 EXECUTION OF THE PURCHASE AND SALE AGREEMENT BETWEEN HSA ACQUISITIONS, INC. AND THE VILLAGE OF PLEASANT PRAIRIE AND TO AUTHORIZE THE SIGNING OF THE CLOSING DOCUMENTS, INCLUDING THE DEED AND THE DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS RELATED TO THE APPROXIMATE 68 ACRE PROPERTY LOCATED WEST OF PRAIRIE HIGHLANDS CORPORATE PARK; SECONDED BY KLIMISCH; MOTION CARRIED 3-0.

Michael Serpe:

Items E, F, G and H will be taken, they're all related. Separate action will be taken on each. E is the outline adjustment, 7F is the floodplain boundary adjustment, Item G is the Comprehensive Plan Amendment and Item H is the Zoning Map.

Kris Keckler:

Move to combine E, F, G and H.

Dave Klimisch:

Second.

Michael Serpe:

Motion made and seconded to combine E, F G and H. All those in favor say aye.

Voices:

Aye.

Michael Serpe:

Opposed? The ayes have it.

KECKLER MOVED TO TAKE ITEMS 7E, 7F, 7G, AND 7H TOGETHER; SECONDED BY KLIMISCH; MOTION CARRIED 3-0.

7.E Consider the request of Matt Fineour, PE, Village Engineer for approval of a Lot Line Adjustment and associated easements for the reconstruction of the Village STH 165 Lift Station located at 11350 104th Street.

7.F Consider approval of Resolution #20-06 for support of a Floodplain Boundary Adjustment for the request of Matt Fineour, PE, Village Engineer to remove 180.9 cu. ft. of 100-year floodplain and create 202.5 cu. ft. of 100-year floodplain for the reconstruction of the Village STH 165 Lift Station located at 11350 104th Street.

- 7.G Consider approval of a Comprehensive Plan Amendment (Ord. #20-01) for the request of Matt Fineour, PE, Village Engineer to amend the Land Use Plan related to the additional land being acquired for the reconstruction of the Village STH 165 Lift Station located at 11350 104th Street.**
- 7.H Consider approval of a Zoning Map Amendment (Ord. #20-02) for the request of Matt Fineour, PE, Village Engineer to rezone the property for the reconstruction of the Village STH 165 Lift Station located at 11350 104th Street into the B-5, Freeway Office District.**

Jean Werbie-Harris:

Trustee Serpe and members of the Board, the four items that I'll be speaking to this evening are all at the request of Matt Fineour who is our Village Engineer. And this is for the reconstruction of the State Highway 165 lift station located at 11350 104th Street in the Village.

The item on the agenda is the lot line adjustment and associated easements. So the lot line adjustment will add approximately 14,191 square feet to the north and east of the existing lift station on 165. The lot line adjustment will be between the Village of Pleasant Prairie and WisPark, LLC who are the owners of Outlot 1 of CSM 2871. In addition to the lot line adjustment, the existing 20 foot general utility easement along the southern property line is being modified to eight feet. The modification has been approved by all the existing utility holders. The Village is also granting an easement to WEPCO for the extended underground utility services to service the new lift station.

The second item pertaining to this is to consider Resolution 20-06, and this is for the floodplain boundary adjustment. And this is also at the request of Matt Fineour. And this is to remove 180.9 cubic feet of 100-year floodplain and to create 202.5 cubic feet of 100-year floodplain. Again, this is for the reconstruction of the lift station on Highway 165. The proposed floodplain boundary adjustment shows that the 100-year floodplain modification as requested complies with the following Village requirements. The adjustment is consistent with the Village Zoning Ordinance and is not in conflict with any applicable rules of the Wisconsin DNR or FEMA.

The areas being removed from the floodplain are contiguous to land lying outside of the floodplain. And the flood storage capacity being removed from the floodplain has a corresponding equal or greater volume of flood storage capacity in the vicinity of the removal to compensate for the flood storage capacity lost. The land removed from the floodplain will be filled to an elevation of at least two feet above the elevation of the floodplain. And areas of the compensating flood storage capacity are draining to a receiving stream. Permits will be obtained from the Wisconsin DNR and FEMA to adjust the floodplain.

Prior to work commencing, it's recommended but not required that a conditional letter of map revision or CLOMR be obtained. However, when the work is completed a letter of map revision is required to be obtained from FEMA. And upon that receipt the Village will then be amending

the land use plan map, the zoning map and the text. So this is an illustration exactly how the adjustment is intended to be on the property.

And the next item which is the Comprehensive Plan Amendment, Ordinance 20-01, and this is the request for the land use plan amendment. And this is to reflect the modifications being made to add the additional land for the lift station. It's also to reflect that specifically the property is being moved within the Freeway Office Commercial Land Use Designation from the Other Transportation, Communications and Utilities and Park and Recreation and other Open Space Land Use designations. Again, whenever there is a proposed zoning change or modification that affects the land use plan, we need to modify that plan, and that's what we intend to do this evening. The only other item is that when the floodplain work is all completed, then we'll have to do a minor amendment to reflect that change to the floodplain to the comprehensive plan. This map actually more clearly shows exactly how we're making those modifications to the comprehensive plan.

And then the final modification or change for this project is the Zoning Map Amendment, Ordinance 20-02 also at the request of Matt Fineour. And this is to rezone the property for that reconstruction of the lift station and removing it into the B-5, Freeway Office District. So all these projects went before the Village Plan Commission at their last meeting, and recommended of all four. They're all related and needed for the reconstruction of the lift station. Matt is here if you have any other questions or additional questions that we have not answered.

Michael Serpe:

Any comments or questions?

Dave Klimisch:

I move approval of the lot line adjustment and associated easements.

Kris Keckler:

Second.

Michael Serpe:

Motion made and seconded for approval of 7E. All those in favor say aye.

Voices:

Aye.

Michael Serpe:

Opposed? The ayes have it.

KLIMISCH MOVED TO APPROVE THE LOT LINE ADJUSTMENT AND ASSOCIATED EASEMENTS FOR THE RECONSTRUCTION OF THE VILLAGE STH 165 LIFT STATION LOCATED AT 11350 104TH STREET; SECONDED BY KECKLER; MOTION CARRIED 3-0.

Kris Keckler:

Move approval of Resolution 20-06.

Dave Klimisch:

Second.

Michael Serpe:

Motion made and seconded for approval of Resolution 20-06. All those in favor say aye.

Voices:

Aye.

Michael Serpe:

Opposed? The ayes have it.

KECKLER MOVED TO APPROVE RESOLUTION #20-06 FOR SUPPORT OF A FLOODPLAIN BOUNDARY ADJUSTMENT TO REMOVE 180.9 CU. FT. OF 100-YEAR FLOODPLAIN AND CREATE 202.5 CU. FT. OF 100-YEAR FLOODPLAIN FOR THE RECONSTRUCTION OF THE VILLAGE STH 165 LIFT STATION LOCATED AT 11350 104TH STREET; SECONDED BY KLIMISCH; MOTION CARRIED 3-0.

Dave Klimisch:

Move approval of Ordinance #20-01.

Kris Keckler:

Second.

Michael Serpe:

And this is a roll call.

Jane Snell:

Dave Klimisch?

Dave Klimisch:

Aye.

Kris Keckler:

Aye.

Michael Serpe:

Aye. Motion passes.

KLIMISCH MOVED TO APPROVE ORDINANCE #20-01 A COMPREHENSIVE PLAN AMENDMENT TO AMEND THE LAND USE PLAN RELATED TO THE ADDITIONAL LAND BEING ACQUIRED FOR THE RECONSTRUCTION OF THE VILLAGE STH 165 LIFT STATION LOCATED AT 11350 104TH STREET; SECONDED BY KECKLER; ROLL CALL VOTE: DAVE KLIMISCH – YES; KRIS KECKLER – YES; MIKE SERPE – YES; MOTION CARRIED 3-0.

Kris Keckler:

And move approval of Zoning Map Amendment Ordinance 20-02.

Dave Klimisch:

Second.

Michael Serpe:

Motion made and seconded for approval of Ordinance 20-02. All those in favor say aye.

Voices:

Aye.

Michael Serpe:

Opposed? The ayes have it.

KECKLER MOVED TO APPROVE ORDINANCE #20-02 A ZONING MAP AMENDMENT TO REZONE THE PROPERTY FOR THE RECONSTRUCTION OF THE

VILLAGE STH 165 LIFT STATION LOCATED AT 11350 104TH STREET INTO THE B-5, FREEWAY OFFICE DISTRICT; SECONDED BY KLIMISCH; MOTION CARRIED 3-0.

7.I Consider approval of Resolution #20-04 Adopting Uniform Schedule of Charges, Fees and Forfeitures for the Village of Pleasant Prairie.

Nathan Thiel:

So currently the municipal code is going through an editorial or a legal analysis in connection with the Village strategic initiative to implement a recodification of the Village ordinances. As part of that process I've been recommending pulling out specific references to charges and fees and forfeitures within the municipal code and placing them in a comprehensive fee schedule as an addendum. This will enable staff to review a comprehensive listing of all fees during the budget and planning cycle and adjust them accordingly. In addition, it will save the Village the cost of recodifying the municipal code whenever a specific charge or fee is changed.

It is my intention to have the comprehensive Village fee schedule presented to the Village Board by resolution during the budget process. And this is to serve as a housekeeping practice and does not mean that fees will change every single budget cycle. The staff originally intended to bring this resolution forward to the Board in 2019 during the 2020 budget process. The delay is primarily due to a current effort to evaluate and simplify building inspection fees.

Because staff is still working on that objective, building and inspection fees were not included in this resolution. However, during the 2020 budget the Village Board did authorize the adjustment of fees related to fire and zoning. Both Plan Commission and Park Commission have also reviewed fees related to their sections of the ordinance and recommended modifications. Attached are the resolution and a new schedule and a document outlining each specific change. Staff recommends approval of Resolution 20-04. And if there are any questions or comments both Kathy and I can answer them.

Kris Keckler:

Move approval of Resolution 20-04.

Dave Klimisch:

Second.

Michael Serpe:

Motion made and seconded for approval of Resolution 20-04. All those in favor say aye.

Voices:

Aye.

Michael Serpe:

Opposed? The ayes have it.

**KECKLER MOVED TO APPROVE RESOLUTION #20-04 ADOPTING
UNIFORM SCHEDULE OF CHARGES, FEES AND FORFEITURES FOR THE VILLAGE OF
PLEASANT PRAIRIE; SECONDED BY KLIMISCH; MOTION CARRIED 3-0.**

8. CONSENT AGENDA

8.A Consider approval of December 16, 2019 Village Board Minutes.

8.B Consider approval amending the October 15, 2018 Village Board Meeting Minutes.

Dave Klimisch:

Move approval of the consent agenda.

Kris Keckler:

Second.

Michael Serpe:

Motion made and seconded for approval of the consent agenda items 8A and 8B. All those in favor say aye.

Voices:

Aye.

Michael Serpe:

Opposed? The ayes have it.

**KECKLER MOVED TO APPROVE THE CONSENT AGENDA ITEMS 8A AND 8B;
SECONDED BY KLIMISCH; MOTION CARRIED 3-0.**

9. VILLAGE BOARD COMMENTS

Kris Keckler:

Good job with the tree burning.

Nathan Thiel:

We didn't comment. I should have mentioned that during the Administrator's Report. That was a very successful event. I think we had from just a general count about 250 people in attendance. It was an excellent job by the PPCVB and our staff, public works, community development, Jean and John. And, of course, fire. Craig Roepke had a significant part to play. It was also well received by the media. Steve did a great job making sure that the word got out. So a very successful event. And we already had our meeting to re-evaluate and make sure that we're on task for next year, and hopefully it will be an even better event next year.

Michael Serpe:

Very well done and the weather cooperated which made it even nicer. The *Milwaukee Journal Sentinel* had it, had an article on it and had a photograph.

Nathan Thiel:

Kenosha News did an excellent job, too, as well. I think we had footage or coverage by I think almost three news outlets that night which was also incredible. So Pleasant Prairie got its name out.

Dave Klimisch:

In talking with Jean and some of the other staff that night, that night they were already making plans to make it better for next year. They didn't just wait for the followup meeting with you.

10. ADJOURNMENT

Kris Keckler:

Move to adjourn.

Dave Klimisch:

Second.

Michael Serpe:

Motion made and seconded for adjournment. All those in favor say aye.

Voices:

Aye.

Michael Serpe:

Opposed? The ayes have it. Thank you.

**KECKLER MOVED TO ADJOURN THE MEETING; SECONDED BY KLIMISCH;
MOTION CARRIED 3-0.**